

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, FEBRUARY 24, 2015
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Danny J. David, Sr., Board President, at the Port of Iberia Administrative Office, on Tuesday, February 24, 2015, at 5:30 P.M.

In attendance were Commissioners Danny J. David, Sr., Board President, Larry G. Rader, Vice President, Gene L. Jefferies, Secretary-Treasurer, Roy A. Pontiff, Elbridge "Smitty" Smith III, and Mark T. Dore'.

Commissioner Simieon d. Theodile was absent.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Holly Breaux, Secretary-Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Elbridge "Smitty" Smith III recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES.

On a motion by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith III, the Commission approved the minutes of the Regular meeting held on Tuesday, January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

On a motion by Commissioner Roy A. Pontiff, seconded by Commissioner Larry G. Rader, the Commission approved the minutes of the Special meeting held on Wednesday, January 7, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Seven (7) Months Ending January 2015.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) Computer Summary of Lease Agreement Activity Sheet.**
- (f) Status of Invoices Report.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Gene L. Jefferies, to approve and authorize the ratification of the payment of bills for the months of December, 2014 and January 2015 and further ratify those paid during the interim period for the months of November 2014 and December 2014; and motion further approves and authorizes the payment of bills for February 2015, and ratify those paid during the interim period for January 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

III. REPORT FROM MR. MARC BERARD, P.E., BERARD, HABETZ AND ASSOCIATES, INC., ON:

- (a) Extending the Existing Bulkhead at Slip 1a in The Port's Marina Due to the Deplorable Condition of the Existing Bulkhead.**
- (b) Port Marina "Wash-Outs" Located at Various Gate Slip Entrances.**

Mr. Marc Berard, BH&A, reported that he is waiting for the necessary permit approvals for Agenda item (a) listed above, and Agenda item (b) listed above will be included in the aforementioned project as well.

- (c) Update on Port Project Consisting Primarily of Drainage Improvements and Roadside Cleanup Along Major Roadways Within the Port.**
 - {1} Status of Standard Form of Agreement Between Owner and Engineer for Professional Services.**
 - {2} Status of Continuing to Define the Scope of the Project.**
 - {3} Status of Executive Director and Port Attorney Negotiations & Drafting of Cooperative Endeavor Agreement for Joint Venture**

b/t the POI District and the Iberia Parish Government for Drainage Improvements Primarily to Curtis Lane and a Portion of Port Road.

It is noted that this Agenda item is also related to Agenda item (f) denoted below. Mr. Marc Berard, BH&A, indicated that BH&A continues to define the Scope of the Work for the Project. In addition, once BH&A receives a clearer description, he will provide to the Executive Director and Port Attorney the information in order to proceed with the drafting of the CEA. Discussion ensued and there was no action taken.

(d) Update on Berard, Habetz, & Associates, Inc. obtaining Cost Estimates for Infrastructure Improvements Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site, with Improvements to be Determined by the Tenant Chart Energy & Chemicals, Inc.

{1} Status of Standard Form of Agreement Between Owner and Engineer for Professional Services (Under review by Port Attorney).

{2} Status of Port Priority Application Submission.

Mr. Berard reported that representatives with Chart Energy & Chemicals, Inc. continue to determine their needs for infrastructure improvements regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site. The scope of the project continues to be redefined.

Mr. Berard indicated that Chart Energy & Chemicals, Inc. has decided to not apply for Port Priority as a funding source. He went on to explain that there have been some permitting issues being worked through with the USACE and LA DNR. In addition, Chart would like to request the abandonment of Michael D. Lopresto Road and the relocation of a ditch. Chart is interested in the Port's Lease Credit Program as it relates to the infrastructure improvements they would make.

Mr. Berard stated that Chart Energy & Chemicals, Inc. has a large ditch which is adjacent to Michael Lopresto Road, and said ditch divides their facility in half. From an engineering standpoint, it would be feasible and economical to relocate the ditch toward Weeks Island Road. Mr. Berard indicated that this matter (relocation of the ditch) would not have to be brought to Planning and Zoning or the Iberia Parish Council; however, the abandonment of Michael Lopresto Road would have to be brought to Planning & Zoning and the Iberia Parish Council for approval. Discussion ensued. It is denoted that the consideration regarding the abandonment of Michael Lopresto Road was discussed under the Executive Director's Agenda item VI.(g).

EXPANSION OF AGENDA:

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry G. Rader, to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, February 24, 2015 to discuss the Relocation of a Ditch at Chart Energy & Chemicals, Inc. located on the POI Millennium Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Larry G. Rader, to approve and authorize the relocation of a ditch at Chart Energy & Chemicals, Inc. located on the POI Millennium Expansion Phase I Property Site; and motion further approves and authorizes Berard, Habetz and Associates, Inc. to perform the engineering work to relocate the ditch (POI responsible for engineering costs); and motion further acknowledges that the tenant Chart Energy & Chemicals, Inc. will be responsible for the relocation costs to relocate the ditch.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

- (e) **Status of Board President Executing the Standard Form of Agreement Between Owner and Engineer for Professional Services Regarding Engineering Services Performed on an "As Needed" Basis for the Port of Iberia District (Under review by Port Attorney).**

The Port Attorney will review the Standard Form of Agreement between Owner and Engineer for Professional Services regarding engineering services performed on an "As Needed" basis for the Port of Iberia District.

- (f) **Update on:**
- {1} BH&A Developing the Scope of Work and Cost Estimate for a Port TIF Priority Project.**
 - {2} Executive Director Making a Request to the Iberia Parish Council Regarding a Port TIF Priority Project to Include Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.**

Mr. Marc Berard, BH&A presented a letter dated February 9, 2015 addressed to the POI regarding an Opinion of Probable Cost to construct the Bayou Companies "TIF funded" projects at the POI. The Opinion of Probable Cost depicted Drainage Improvements to the Curtis Lane area as well as Professional Services with the total drainage improvements project cost estimated at \$918,342.00. The Project Budget Estimate does not have cost for Right-of-Way Acquisition or Utility Relocation.

The letter further depicted other costs including a Truck Staging Area, Security Fencing and Gates, Vehicle Parking Lot, and Railroad Improvements (including crossing upgrades). The total cost for the improvements (including Drainage Improvements) is \$1.5 Million.

The Executive Director reported that he has spoken with members of the Iberia Parish Council as well as the Chairman of the Iberia Parish Council Finance Committee, and the Chairman suggested that the Port submit to the Finance Committee information from the Bayou Companies with regards to what the economics are and inform the Committee with the dollar value that the Bayou Companies has already paid into the TIF District. Discussion ensued.

- (g) **Update On:**
- {1} Executive Director Submitting a "Letter of Request Application" to the LA DOTD Port Construction & Development Priority Program Regarding Approval to use Previously Committed Funds Remaining from State Project Number 578-23-0019 (approximately \$170,464.00) for the Construction of a Stabilized Laydown Yard on Tract "L" of the Millennium Expansion Phase II Property Site.**

A copy of the letter dated February 4, 2015 from the Administrative Assistant to the LA DOTD regarding the request for the LA DOTD to consider transferring the remaining funds from State Project Number 578-23-0019 in the amount of \$170,464.00 to "shovel ready" State Project Number H.011756 Site Stabilization, Buildings, Bulkheading and Utilities at Tracts "K", "L", and "M" was presented for review. In addition, a copy of the

response letter from the LA DOTD to the POI dated February 6, 2015 was also presented for review. The letter depicts approval of the funding in the amount of \$170,464.00, and reflects that it is only being made available since those funds were not expended on SPN 578-23-0019, Site Stabilization, Buildings & Utilities at Lots 77-82. Furthermore, an Intergovernmental Agreement was also provided to the Port regarding same for the Board President to execute this meeting date. In addition, the Board President will execute the supporting Resolution Authorizing the Intergovernmental Agreement and Designation of Person Authorized to Sign this meeting date (Preparation of the Resolution was previously adopted at the January 20, 2015 regular Board Meeting).

{2} Executive Director Negotiations for a Lease Amendment to Ram Design, LLC Lease Agreement Regarding Site Stabilization on Tract "L" (approximately 192 ft. x 150 ft.) of the Millennium Expansion Phase II Property Site.

Negotiations are ongoing between the Executive Director and Mr. Richard Romero, Ram Design regarding the site stabilization of Tract "L" on the POI Millennium Expansion Phase II Property Site.

{3} BH&A Request for Proposals Regarding Site Stabilization (Tract "L") Project.

Mr. Marc Berard, BH&A, has prepared the Request for Proposals regarding the Site Stabilization (Tract "L") Project. The RFP will be forwarded to the LA DOTD in the near future for further review and approval by the LA DOTD.

IV. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, CB&I, ON:

**(a) LA DOTD Port Construction & Development Priority Program:
Phase I of State Project Number 578-23-0018/H.009021(321) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

{1} Status of Dynamic Site Bulkheads 3, 4, and 4A and Chart Energy & Chemical Bulkhead 2.

◆ 45-Day Lien Period.

Mr. O'Neil Malbrough, CB&I reported that the project is in the 45-day lien period. The Contractor, Coastal Bridge Company, LLC is in the process of finalizing the work and completing the punch list items. The project will reach final completion and the retainage will be released to the Contractor when the POI is provided a Clear Lien Certificate and all of the items of the punch list have been satisfactorily completed.

{2} Discuss/Consider Change Order Number 7.

Mr. Malbrough presented Change Order Number 7 for review and discussion. Change Order Number 7 includes additional work to Bulkhead Number 2 (Chart Energy &

Chemicals Bulkhead) to grind/clean off all of the rust and chipping of coal tar on the steel pile cap plates and mooring bits. Once the steel is cleaned, the Contractor will repaint with Coal Tar Epoxy. Change Order Number 7 also includes the welding and painting of steel plates on the face of the sheet pile to cover up any holes from removing old timbers. It is further noted that the work is outside of the original scope of the Project; however, all work will follow project plans and specifications along with the Louisiana standard specifications for roads and bridges.

The additional costs involved with Change Order Number 7 is \$22,977.48, and includes all labor, equipment, material and subcontracts to perform the work associated with the change as requested. If the Change Order is approved, the revised contract amount would be \$5,010,006.63.

The Port Attorney indicated that the work in the amount of \$22,977.48 did not have to be bid and could be performed as a separate piece of work. In addition, this would not be a part of the 45-day lien period. The Port Attorney explained that a "Letter Agreement" would be sufficient. CB&I will prepare the "Letter Agreement" and also provide the Port Attorney with a "draft" copy for his review and approval.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Roy A. Pontiff, to approve and authorize CB&I to prepare a "Letter Agreement" between Coastal Bridge Company, LLC and the Port of Iberia District regarding work to be performed in the amount of \$22,977.48 as depicted in the proposal submitted by Coastal Bridge Company, LLC dated February 18, 2015; and motion further acknowledges that the additional work to be performed is to Bulkhead Number 2 (Chart Energy & Chemicals Bulkhead) to grind/clean off all of the rust and chipping of coal tar on the steel pile cap plates and mooring bits and repaint with Coal Tar Epoxy; and motion further acknowledges that the Contractor will perform the welding and painting of steel plates on the face of the sheet pile to cover up any holes from removing old timbers; and it is further noted that the work is outside of the original scope of the Project (578-23-0018/H.009021(321)) however, all work will follow project plans and specifications along with the Louisiana standard specifications for roads and bridges; and motion further authorizes the Board President to execute the "Letter Agreement" contingent upon the review and approval of the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

{3} Report from Port Attorney on:

- ❖ **Update on Mr. Murphy Foster, Breazeale Sachse and Wilson, "Co-Counsel" for the POI District.**
- ❖ **Discuss/Approve Breazeale, Sachse and Wilson LLP Invoice.**

The Port Attorney reported that discussions were held with regards to the dispute relating to the Phase I Bulkheading work. The Port Attorney and Mr. Murphy Foster spoke with Mr. Allen Graves, Attorney representing Coastal Bridge Company, LLC. The Port Attorney indicated that Coastal Bridge Company, LLC has reduced their demand from \$1 Million to \$400,000; however, it is still an amount that is considered unacceptable. The Port Attorney stated that the matter will be discussed as the mediation continues.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith, to approve and authorize the payment of Invoice Number 298425 in the amount of \$224.00, to Breazeale, Sachse and Wilson, L.L.P. for the period December 2014, regarding Mr. Murphy Foster, Attorney representing the Port of Iberia District as "Co-Counsel" for the Port-Site Bulkhead Relocation Phase IIA Project {578-23-0018/H.009021(321)}.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

{4} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Elbridge "Smitty" Smith, seconded by Commissioner Gene L. Jefferies, to approve and authorize payment of Invoice Number 2016710-R8-00541 in the amount of \$1,961.75, to CB&I Coastal, Inc., (f/k/a Shaw Coastal Inc.) for the period January 1, 2015 thru January 30, 2015 (reimbursable to POI by DOTD), regarding the AGMAC Bulkhead Relocation Project Phase IIA (for engineering during construction and resident project representation on Bulkheads 2,3,4,&4A) in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 21 dated November 6, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February 2015.

- (b) **LA DOTD Port Construction & Development Priority Program:
Phase II of State Project Number 578-23-0018/H.009021(322) Port-Site
Bulkhead Relocation Phase II A- Bulkhead 12A (for the AGMAC
Bulkhead Relocation & Design Project (Public Property)).**
**{1} Update on the Contract Award for the Public Bulkheads (#12A
POI Public Dock – Commercial Canal).**

A copy of the Notice of Award to Coastal Bridge Company, LLC dated February 16, 2015 was presented for review. The contract price for the Contract is \$4,393,034.25. After the Notice of Award is accepted, Coastal Bridge will execute the Agreement and provide the supporting documentation (Performance Bond, Payment Bond, Power of Attorney, Corporate Resolution, Insurance, etc.). The Contract and supporting documentation will also be reviewed and approved by the Port Attorney before the full Board authorizes the Board President to execute the Contract documents.

{2} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize payment of Invoice Number 2016714-R8-00541 in the amount of \$3,505.00, to CB&I Coastal, Inc., (f/k/a Shaw Coastal Inc.), for the period January 1, 2015 thru January 30, 2015 (Advertising & Bidding of Bulkhead 12A - Public Dock)(100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 13 (Project Management) dated December 16, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

- (c) **LA DOTD Port Construction & Development Priority Program:
Phase III of State Project Number 578-23-0018/H.009021(323) Port-Site
Bulkhead Relocation Phase II A- Bulkhead 12B{POI Public Dock-
Port Canal for the AGMAC Bulkhead Relocation & Design Project
(Public Property)}.**

Mr. Malbrough reported that Bulkhead 12B has been placed "on hold" until additional Port Priority funding has been acquired from the LA DOTD. It is anticipated that the funding will be acquired in the summer of 2015 or thereafter.

- (d) **Port-Site Bulkhead Relocation Phase II B- All Private Bulkheads (for the AGMAC Bulkhead Relocation & Design Project (Private Property)).**
{1} **Update on Reconnaissance and Design of Private Bulkhead Numbers 1, 6, 7, 11, and 14, in accordance with the Engineering Contract with CB&I Coastal, Inc. f/k/a Shaw Coastal, Inc. dated September 3, 2002.**

Mr. Malbrough reported that the reconnaissance phase of the work should be completed by April 21, 2015. This will include the revised design criteria, survey, geotechnical report and preliminary plan set. Once all of the work has been completed, the Plans and Specifications will be prepared. Mr. Malbrough indicated that this project will be funded with the Capital Outlay funds appropriated in the amount of \$8 Million.

{2} Discuss/Approve CB&I Invoice

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Mark Dore', to approve and authorize payment of Invoice Number 834969-R8-00501 in the amount of \$11,077.00, to CB&I Coastal, Inc., (f/k/a Shaw Coastal Inc.) for the period January 1, 2015 thru January 30, 2015, (not reimbursed by the LA DOTD or credited by the USACE) regarding the costs associated with the additional services in the AGMAC Bulkhead Relocation Phase II B – Private Bulkheads (1, 6, 7, 11, and 14) (Private Property) Project for reconnaissance engineering design and other tasks; and a portion of the invoice also includes Bathymetry Survey work of POI; in accordance with the contract dated September 3, 2002 and Amendment #13 dated December 16, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

(e) Status of the AGMAC Project.

The Executive Director presented an email dated February 20, 2015 from Mr. Michael Hare with U.S. Congressman Charles Boustany's Office regarding AGMAC. In the email, Mr. Hare indicates that he had spoken with Mr. Mark Wingate, USACE and the "implementation language" from WRDA 2014 needed to be signed off by USACE officials in the Washington, DC Headquarters. Discussion ensued.

Mr. Malbrough reported that CB&I recently performed a reconnaissance hydrographic survey of Commercial Canal to determine the current water depths from the POI Public Dock to the confluence with the GIWW. Discussion ensued.

- (f) **Central Gulf Shipyard, L.L.C. (Lots 62-67 & Tracts A & B Located at POI Public Dock – 10.520 acres).**
- {1} 160' x 70' 1800 Ton Dry Dock.**
 - {2} Slip C-2 Modifications (200 ft. long x 100 ft. wide & -24 ft. depth).**
 - ◆ Reevaluation of the Engineering, Design, and Necessary Permitting Process for the Project (The Dry Dock was a Previously approved POI Project).**
 - ◆ Update on Agreement Between Port of Iberia District and CB&I Coastal, Inc. for Professional Services.**
 - ◆ Update on Third Amendment of Lease Agreement Negotiations.**

Mr. Malbrough reported that the POI is waiting on the Third Amendment of Lease Agreement from Central Gulf Shipyard before an Agreement between the POI and CB&I Coastal, Inc. can be executed in order to move forwards with the project.

V. REPORT FROM PORT ATTORNEY ON:

- (a) POI vs. LBC Port, LLC in Iberia Docket No. 124906.**
 - ◆ Suit to Cancel Lease.**

The Port Attorney had nothing to report on this Agenda item.

VI. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Discuss Parker Drilling Silt Removal from Bulkhead Area.**
 - {1} Discuss/Consider Cooperative Endeavor Agreement Between Iberia Parish Government and the POI District Regarding Iberia Parish Channel L-2D(1) – Rodere Lateral Canal and Identified by Port of Iberia as Slip R-3.**

The Executive Director presented a copy of a Memorandum dated February 18, 2015 he sent to the Port Attorney regarding Parker Drilling being in need of a Silt Removal Project up against their bulkhead in order that they could tie up additional drilling rigs that are “barge type”. The channel that Parker’s bulkhead is located on is a public drainage channel listed in the Iberia Parish Drainage System as “Channel L-2D (1) Rodere Lateral Canal”.

The Executive Director also presented a copy of Iberia Parish Council Resolution No. 93-132 adopted on July 28, 1993 relative to an Intergovernmental Agreement and Cooperative Endeavor Agreement between the Iberia Parish Government and the Port of Iberia District which authorized a dredging project for channels in and around the Port

of Iberia, including the Rodere Canal, Rodere Lateral, Commercial Canal and a 300' slip located between Bayou Pipe Coating and Allen Tank Company off of Commercial Canal. A copy of the Intergovernmental Agreement and Cooperative Endeavor Agreement dated October 8, 1993 was also presented for review. The contents of the Agreement included the dredging of Channel L-2D (1) ("Rodere Lateral Canal") due to siltation.

An email from Mr. Lonnie Lopez with Parker Drilling Company dated February 19, 2015 was also presented for review. In his email, Mr. Lopez made a request on behalf of Parker Drilling that a third party be granted permission to begin the process of cleaning up the slip (excavating) at a cost estimated in the range of \$15,000.00 to \$20,000.00, and further inquired if the Port of Iberia would assume all or some of the expenses for the project.

Since the email was sent, another "short term" method was discussed with the Executive Director to assist Parker Drilling regarding this matter. The method would not involve any excavation; however the equipment would be utilized to "smooth" the silt. The method would involve an excavator and the usage of the bucket to "smoothen" some of the silt from the bulkhead to have 6ft of water depth to enable the barges to be able to float and be tied up accordingly to the bulkhead. Parker Drilling provided the Executive Director with a cost of \$7,000.00 to perform this task.

The Executive Director is scheduled to address the Iberia Parish Council Public Works Committee on Wednesday, March 4, 2015 to discuss the Silt Removal Project. The Port Attorney prepared and presented a "draft" Cooperative Endeavor Agreement between the Iberia Parish Government and the Port of Iberia District for review and discussion. Lengthy discussion ensued.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Roy A. Pontiff, to approve and authorize the Board President to execute the Cooperative Endeavor Agreement prepared and presented by the Port Attorney between the Iberia Parish Government and the Port of Iberia District regarding Iberia Parish Channel L-2D(1) – Rodere Lateral Canal and Identified by Port of Iberia as "Slip R-3"; and motion further approves and authorizes the Executive Director to make a request and present the Cooperative Endeavor Agreement to the Iberia Parish Council/Iberia Parish Government for their review and approval of the Cooperative Endeavor Agreement regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies, to approve and authorize the funding in the amount of \$7,000.00 to Parker Drilling for reimbursement regarding a siltation problem which exists at their bulkhead, in order to assist them to have 6ft of water depth to enable their barges to float and be tied up accordingly to the bulkhead.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

EXPANSION OF AGENDA:

A motion was made by Commissioner Larry Rader, seconded by Commissioner Roy A. Pontiff, to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, February 24, 2015 to discuss the Executive Director entering into negotiations an Agreement between the Port of Iberia District and Mrs. Rita Girouard regarding a spoil disposal area relative to the Parker Drilling Silt Removal Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize the Executive Director to enter into negotiations an Agreement between the Port of Iberia District and Mrs. Rita Girouard regarding a spoil disposal area relative to the Parker Drilling Silt Removal Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

(b) Negotiations for a Lease Amendment between Ram Design LLC & the Port of Iberia Regarding a First Right of Refusal on Tract "K" (15.61 acres) on the Millennium Expansion Phase II Property Site.

The Executive Director reported that negotiations are ongoing between Ram Design LLC & the Port of Iberia regarding a First Right of Refusal on Tract "K" on the Millennium Expansion Phase II Property Site.

(c) Update on the Negotiations to the Amendment to Ram Design LLC Lease Agreement Regarding Additional Acreage from Tract "M" (18.77 acres) on the Port Millennium Expansion Phase II Property Site.

The Executive Director reported that negotiations are ongoing between Ram Design LLC & the Port of Iberia regarding additional acreage from Tract "K" on the Millennium Expansion Phase II Property Site.

(d) Discuss/Consider a Right-of-Way for Underground/Overhead Utilities on the Millennium Expansion Phase II Property Site being Leased by the Tenant Ram Design LLC.

The Executive Director reported that Ram Design had been speaking with Mr. Jude Hebert, CLECO, regarding a right-of-way for utility service to the property site being leased by Ram Design.

Mr. Jude Hebert, CLECO, addressed the Board and explained two (2) proposed routes to run the power lines. The costs involved for one route is \$88,769.00 (underground) and \$29,800.00 (overhead). Mr. Hebert indicated that the Port would be responsible for the difference (\$58,969.00) in the costs of the overhead and underground utilities because the LA Public Service Commission requires CLECO to do this if someone requests underground service. The costs involved for the second route is \$125,813.00 (underground) and \$42,499.00 (overhead). If this route was chosen, the Port would be responsible for the difference (\$83,314.00) in the costs of the overhead and underground utilities.

The Executive Director reported that Ram Design LLC is also acquiring costs from Entergy for underground/overhead utilities, and the Executive Director has met with Entergy officials as well regarding same. Discussion ensued and there was no action taken on this Agenda item.

- (e) **Update on the Following Regarding D & J Const. Company, Inc.:**
{1} Negotiations for a Lease Cancellation Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site.
{2} Negotiations for a New Lease Agreement Regarding Tract "M" (18.77 acres) on the Port Expansion Phase II Property Site.

The Executive Director reported that negotiations are ongoing with D & J Construction Company.

- (f) **Update on the Following Regarding Chart Energy & Chemicals, Inc:**
{1} Negotiations for a Fifth Amendment of Lease Agreement between Chart Energy & Chemicals, Inc. and the POI District Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site.

The Executive Director has provided Chart Energy & Chemicals, Inc. with a copy of the Fifth Amendment of Lease Agreement for their review and approval.

- (g) **Discuss/Consider Abandoning Michael Lopresto Road Located at the Port of Iberia and if approved, Authorize the Executive Director to Make a Request to the Iberia Parish Government & Iberia Parish Council to Abandon Same Road.**

A copy of an email dated February 18, 2015 from Mr. Marc Berard, BH&A, regarding the Michael Lopresto Road Abandonment was presented for review. Iberia Parish Ordinance No. 89-11-949 accepting Michael Lopresto Road into the Parish System, and the accompanying Plat signed by the Parish Engineer was also presented for review. In addition, an aerial view was also included. Lengthy discussion ensued.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies, to approve and authorize the abandonment of Michael Lopresto Road located at the Port of Iberia; and motion further approves and authorizes the Executive Director to make a request to the Iberia Parish Council and Iberia Parish Government to abandon Michael Lopresto Road; and motion further approves and authorizes the preparation of a Lease Amendment to Chart Energy & Chemicals, Inc. Lease Agreement to include the additional property from the road abandonment into Chart's Lease; and motion further approves and authorizes the Board President to execute the Lease Amendment, contingent upon the review and approval of the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

- (h) **All Points Equipment Building "G" Facility Water Leak under the Slab, Located at 5315 C. P. Voorhies Road.**
{1} Discuss/Approve American Leak Detection Invoice.
{2} Discuss/Approve Louisiana Concrete Coring & Sawing, Inc. Invoices.

The Executive Director reported to the Board that Mr. Shane Roberts, All Points Equipment Company had notified the Executive Director of a water leak under the slab of Building "G" located at 5315 C.P. Voorhies Road, and there was a section of the area that could not be used which hampered the tenant's operations. The Executive Director indicated that some of the water pipes are deteriorated. He contacted the engineer that the Port engaged when the project was performed (PENSCO). Mr. Al Reaux, PENSCO, asked the plumber who performed the plumbing to go out and investigate the matter. The plumber suggested that American Leak Detection be contacted to further determine where the leak was coming from. In addition, Louisiana Concrete Coring & Sawing, Inc. was also called to perform the necessary concrete sawing. The Executive Director reported that it appears that the pipe had pulled apart (5ft deep) and he feels that the pipe was not properly glued when the project was constructed approximately two (2) years ago. The Executive Director also expressed that he felt this procedure had to be done because it was an emergency situation because a large portion of the All Points yard was unusable. Discussion ensued.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore', to approve and authorize payment of Invoice Number 14829 in the amount of \$400.00, to American Leak Detection regarding the costs associated for a complete electronic leak detection for the period January 16, 2015 thru January 19, 2015 on the All Points Equipment Building "G" Facility due to an emergency situation which existed because a large portion of the facility yard was unusable.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Elbridge "Smitty" Smith, to approve and authorize payment of Invoice Number 27979 in the amount of \$877.50 to Louisiana Concrete Coring & Sawing, Inc. regarding the costs associated with 9" depth concrete sawing on January 21, 2015 on the All Points Equipment Building "G" Facility due to an emergency which existed because a large portion of the facility yard was unusable.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff,

Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Gene L. Jefferies, to approve and authorize payment of Invoice Number 28027 in the amount of \$486.00 to Louisiana Concrete Coring & Sawing, Inc. regarding the costs associated with 36' of 9"depth concrete sawing on February 2, 2015 on the All Points Equipment Building "G" Facility due to a water leak under the slab which affected a large portion of the facility yard that was unusable.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

- (i) Request from Captain Kimilie Reed, U. S. Department of the Army Regarding Looking at the Feasibility of Berthing a U.S. Army Vessel for the Purpose of Conducting a Disaster Response Exercise.**

{1} Discuss/Approve CB&I Performing Soundings of Pilot Channel from the Intracoastal Canal to the Public Dock.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Gene L. Jefferies, to approve and ratify the soundings of the pilot channel from the Intracoastal Canal to the Public Dock, performed by CB&I Coastal, Inc. recently; and motion further acknowledges that CB&I Coastal, Inc. will provide an invoice for their services and accredit it to the AGMAC Project for reimbursement to the POI from the LA DOTD, since the information formulated will be used for the AGMAC Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

- (j) Discuss/Consider the Possible Purchase from Moreno Properties Two, LLC (former Unifab Property Site).**

{1} Discuss/Consider Engaging a Certified Appraiser.

{2} Discuss/Consider an Agreement b/t the POI District and Moreno Properties Two, LLC.

The Executive Director reported that it was brought to his attention that there is approximately 106 acres of property available located at the Dynamic Industries West Yard (former Unifab Property Site). The Executive Director indicated that there are a few Port tenants interested in leasing the majority of the property site. The Executive Director feels that it is a good idea to further look into the possibility of the Port purchasing the 106 acres and subsequently leasing the property to service the debt.

The Port Attorney feels that it would be wise and advantageous for the Port to consider purchasing and acquiring the property site. The Port Attorney has drafted a "Preliminary" Agreement between the Port of Iberia District and Moreno Properties Two, LLC. which provides the Port a period of 90-120 days (more or less) to work with an appraiser, allow the Executive Director to negotiate possible leases with tenants, and to review matters such as an Environmental Phase I which needs to be done. The Port Attorney reported that Mr. Mike Moreno, Moreno Properties Two, LLC has indicated that there are two (2) Environmental Assessments currently being performed.

The Port Attorney further went on to say that the "Preliminary" Agreement basically proposes that the Port would have the opportunity to do its "due diligence" in reviewing the value of the property site, lease values, and whether or not it is feasible for the Port to finance and lease the property, etcetera. The "Preliminary" Agreement also provides a First Right of Refusal option. Lengthy discussion ensued.

Commissioner Roy Pontiff reported that the Executive Director and he met with LA DOTD Port Priority Officials, and the officials stated that the acquisition of an industrial site is an eligible expenditure for Port Priority funding. Commissioner Pontiff went on to say that there is a potential for approximately \$5 Million to \$6 Million being able to be utilized as a funding mechanism. A Port Priority Application would need to be submitted for approval. Lengthy discussion ensued.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Roy A. Pontiff, to approve and authorize the Executive Director to engage a certified appraiser to provide an appraisal to the Port of Iberia District on the value of the approximately 106 acres (including improvements) of Moreno Properties Two, LLC property site (former Unifab Property Site).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Larry G. Rader, to approve and authorize the Executive Director to enter into negotiations with Mr. Mike Moreno, Moreno Properties Two, LLC, regarding the purchase of approximately 106 acres located on the former Unifab Property Site; and the motion further approves and authorizes a "Good Faith" deposit in the amount of \$10,000.00 pertaining to an Agreement allowing the Port of Iberia District the opportunity to purchase the property from Moreno Properties Two, LLC; and motion further approves and authorizes the Board President to execute said Agreement.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

EXPANSION OF AGENDA:

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore', to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, February 24, 2015 to discuss the adoption of a Resolution to the LA DOTD Port Construction & Development Priority Program regarding the acquisition of the "West Yard and Site Improvements" of the approximately 106 acres located on the Moreno Properties Two, LLC property site (former Unifab Property Site).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore', that the following be adopted:

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
RESOLUTION**

A Resolution authorizing the Port of Iberia District to prepare and submit an application to the Louisiana Port Construction & Development Priority Program for assistance in the implementation of a port improvement project (West Yard Expansion & Site Improvements); providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, the Port of Iberia District Board of Commissioners duly convened at its Regular meeting on Tuesday, February 24, 2015; and

WHEREAS, the Port of Iberia District has a need for port improvements; and

WHEREAS, the Port of Iberia District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Port of Iberia District is fully aware of its obligations under said Statute; and

WHEREAS, the Port of Iberia District is a political body duly organized and existing under the laws of the State of Louisiana, created under the provisions of Act 128 of 1938, and is eligible to apply for funds under said Statute;

NOW THEREFORE, BE IT RESOLVED by the Port of Iberia District as follows:

Section 1. That the Port of Iberia District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction & Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project, the Port of Iberia District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That Oneil Malbrough, Director of Coastal Ports and Marine Division, with CB&I Coastal, Inc., is hereby designated Authorized Representative for the Port of Iberia District to effect the preparation of an application to the Louisiana Port Construction & Development Priority Program for funding assistance of a port improvement project (West Yard Expansion & Site Improvements).

Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Port of Iberia District.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was declared adopted this 24th day of February 2015.

EXPANSION OF AGENDA:

A motion was made by Commissioner Mark Dore', seconded by Commissioner Larry G. Rader, to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, February 24, 2015 to consider the engagement of an environmental consultant (if deemed necessary) regarding the acquisition of the "West Yard and Site Improvements" of the approximately 106 acres located on the Moreno Properties Two, LLC property site (former Unifab Property Site).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Elbridge "Smitty" Smith III, to approve and authorize the Executive Director to engage an environmental consultant (if deemed necessary) regarding the acquisition of the "West Yard and Site Improvements" of the approximately 106 acres located on the Moreno Properties Two, LLC property site (former Unifab Property Site).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

(k) Executive Session to Discuss Personnel Matters Regarding the Administrative Assistant.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Gene L. Jefferies, that the Port of Iberia District Board of Commissioners enter into Executive Session to discuss personnel matters regarding the Administrative Assistant at 8:36 p.m.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Roy A. Pontiff, that the Port of Iberia District Board of Commissioners enter back into Regular Session at 9:15 p.m.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

The Port Attorney reported that a discussion was held in Executive Session involving the competence and performance of the Administrative Assistant, and there was no action taken in Executive Session.

(I) Discuss/Consider Hiring Additional Administrative Help.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Larry G. Rader, to approve and authorize the Executive Director to hire additional administrative help for the Port Administrative Office at a salary of \$35,026.60 as depicted on the Port's Compensation and Pay Classification Study, Step "C" Secretary-Bookkeeper.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

EXPANSION OF AGENDA:

A motion was made by Commissioner Elbridge "Smitty" Smith III, seconded by Commissioner Mark Dore' to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, February 24, 2015 to consider a salary adjustment for the Administrative Assistant.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith III, to approve and authorize that a salary adjustment be made to the Administrative Assistant's salary from \$44,812.00 to \$50,595.00 as depicted on the Port's Compensation and Pay Classification Study, Step "K" Administrative Assistant.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Mark Dore'.

Nays: None.

Absent at Voting: Simieon d. Theodile,

And the motion was therefore passed on this the 24th day of February, 2015.

It was the consensus of the Board that the Executive Director consult with a professional firm and/or The Archer Group in an effort to review and update the Port's 2013 Compensation and Pay Classification Plan and report back his findings to the full Board.

(m) **Announcements.**

- ***PAL Annual Conference – March 25-27, 2015 New Orleans, LA.
- ***GPAA Spring Meeting – March 31-April 2, 2015, Corpus, Texas.
- ***AAPA Spring Conference – April 20-21, 2015, Washington, DC
- ***Outline of Topics for One Day Seminar – Board Responsibilities & Critical Information Presented by Kornegay & Company and Younger & Associates.
- ***Tier 2-1 Personal Financial Disclosure Statement (Annual) to be Filed on or Before May 15, 2015 with the Louisiana Board of Ethics.

XII. ADJOURNMENT.

On a motion made by Commissioner Mark Dore', and seconded by Commissioner Larry G. Rader, the meeting was adjourned at 9:26 p.m.


SECRETARY-TREASURER


PRESIDENT